

Russian Hall - Upstairs Hall



A multi-use auditorium space for rehearsals, workshops, performances, events, and more. This 2576 ft² hall (52' x 48') comes with a raised proscenium stage (35' x 23.5'), two dressing rooms, lighting grid with a house hang (five preset lighting looks), piano, chairs, and tables. Maximum capacity of 200.

This Hall does not include sound equipment or a lighting board. The Hall can be rented in conjunction with the Servedy located in the lobby. (Please note the Hall does not provide any bar staff or lighting/sound technicians).

Rates:

Public Events/Performances **\$275 (for 8 hours)**

- Involves public access
- Additional time can be added for \$25/hour

Private rehearsals, workshops, classes **\$165 (for 8 hours)**

- No public access
- Additional time can be added for \$25/hour

Hourly rate: \$25/hour

- 3 hour minimum

Exclusive use for rehearsals **\$165/day (8am - midnight)**

- Only if booking for a full week or longer
- No public access
- Servedy access included
- Separate charge for public performances or events

Servedy **\$55/day (Optional)**

- accessible by lobby/upstairs hall
- Includes: 2 microwaves, oven, fridge, sink, counter space

Payment:

A non-refundable deposit of 50% is required at the time of booking. Payments can be made by cheque or cash. Cheques can be made payable to the 'Federation of Russian Canadians'. Please email frcbc@telus.net for more information.

* Please note that as of 2014, 5% GST is charged on all rentals.

Damage Deposit/Cleaning:

All events require a separate **\$400 Damage Deposit**, which will be returned to renters if there is no physical damage to the building and/or property of the Hall and if there is no professional cleaning needed after the rental. A **cleaning checklist** will be provided to the renter which must be completed by the end of the last rental date. Failing to complete the cleaning checklist may result in disapproval of future rentals and/or the Russian Hall claiming the Damage Deposit.

Liability Insurance/ Liquor License:

Renters are required to purchase their own **liability insurance (2 million dollars minimum coverage)** with an insurance provider of their choosing. **Proof of liability insurance** must be given to the Russian Hall before an event begins. Failure to do so may result in an event being cancelled and the deposit being lost. **If you plan on selling alcohol**, you are required to attain the **correct licensing and provide your own certified bartenders**. Please bring a hard copy of all insurance/licenses when renting the Hall.

Rental Agreement:

Rental Agreements are drawn up for each individual rental, to cover the specific requirements for the rental. Rental Agreements will be signed by both the renter and the Rental Manager at the Russian Hall by appointment.

Important Information:

- There is an **exterior ramp** which provides access to the main entrance, lobby, and upstairs hall, as well as an **accessibility lift** to the downstairs hall and wheelchair accessible bathroom.
- **Please do not remove or change the lighting instruments (house hang)** without consultation.
- The Hall does not provide or rent out any technical equipment and does not have an onsite Technical Director. For all technical needs please provide your own equipment.
- There is a **caretaker on site to help with arrivals and departures**, however all set-up and clean-up are the responsibility of the renter (see 'Damage Deposit/Cleaning' above)
- **Curfew for all sound is MIDNIGHT and renters must strike and exit the building by 1AM**. Please keep noise levels down after midnight as the Hall is in a residential neighborhood.
- There is **public WiFi available** at the Hall

Ready to Rent?

If you are interested in renting the Hall please email frcbc@telus.net the following information:

1. Your name
2. Address
3. Phone number
4. Organization
5. Purpose of rental
6. Requested date(s) of rental (**If you are booking for both rehearsal and performances, please specify which dates are for rehearsals and which are for performances**)
7. Requested times of rental (e.g. 10am - 5pm)
8. Requested room(s)
9. Expected number of attendees
10. Any technical needs or special requests
11. Other

For more information, please contact the Rental Manager, Amy Young
frcbc@telus.net | 600 Campbell Avenue, Vancouver, BC V6A 3K1 | 604-254-9932

Main Hall

